



Historical and Genealogical Society of Somerset County  
10649 Somerset Pike ~ Somerset, PA 15501  
[www.somersethistoricalcenter.org](http://www.somersethistoricalcenter.org)  
(814)445-6077

Please complete and return with the Research Request and your search fee or credit card authorization in order to initiate a search by our staff and volunteers, who will utilize resources within our library and elsewhere when possible.

Your Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**YOU MUST INCLUDE A PHONE NUMBER AND IF POSSIBLE AN EMAIL ADDRESS**

Amount Enclosed, or to be charged to your credit card: \$ \_\_\_\_\_ (see fees below)

***Make checks payable to - Historical and Genealogical Society of Somerset County (HGSSC)***

**Credit Card authorization:** I hereby authorize the Historical and Genealogical Society of Somerset County to charge the credit card number listed below for research services:

Card No: \_\_\_\_\_ Expiration Date \_\_\_\_/\_\_\_\_  
\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover

Cardholder Name: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

*Research Fees:*

- **\$10 for a simple look-up such as an obituary.** Includes one copied page and mailing.
- **\$25 for the first hour of research (\$20 members).** This is the minimum non-refundable fee required to initiate a search of one individual or subject that is more than a simple look-up. Includes up to 10 copied pages and mailing.
- **\$20 for each additional hour of research (\$15 members).** We will not continue unless you authorize us to do so. However, you may indicate below if you wish us to continue research beyond the first hour. Otherwise we will notify you if further research is needed to address your request. If we feel that further research on your topic within our resources will NOT be productive, we will make you aware of this, even if you have authorized us to proceed.

**OTHER FEES: Copies after the 10 included in the initial research fee are -**  
\$0.25ea. - Photocopies                      \$0.50ea. - Microfilm Copies

\_\_\_\_\_ I authorized the HGSSC to invoice me or bill my credit card for additional hours of research and/or photocopies beyond my initial payment if further research is required. Please bill me for no more than: \$ \_\_\_\_\_ beyond my initial payment.

Query No: \_\_\_\_\_

## RESEARCH REQUEST

Your Name: \_\_\_\_\_

Name or Topic to be researched: \_\_\_\_\_

(The fee structure is based on an individual or one subject search)

A written response will include documented information on the requested individual's spouse, children, parents, grandparents, and siblings, as well as other pertinent data as time allows.

What specific information do you hope to discover? \_\_\_\_\_

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**PLEASE FILL IN THE FOLLOWING INFORMATION IF KNOWN** (if you are unsure of the info you provide, please make known that it is not concrete information as invalid information will hinder/delay research)

Birth date and/or date of death: \_\_\_\_\_

Approximate span of years the individual/family lived in Somerset County: \_\_\_\_\_

Township or other location if known: \_\_\_\_\_

Spouses name(s) (maiden) and relevant dates: \_\_\_\_\_

Names of children and relevant dates: \_\_\_\_\_

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Religious affiliation, specific church if known: \_\_\_\_\_

Burial Location: \_\_\_\_\_

**PLEASE PROVIDE ANY FURTHER INFORMATION THAT YOU BELIEVE WOULD ASSIST US IN RESEARCHING YOUR REQUEST**

**SOURCES AVAILABLE IN THE GENEALOGICAL LIBRARY  
AT THE HISTORICAL AND GENEALOGICAL SOCIETY OF SOMERSET COUNTY**

(All sources are utilized when conducting research for a fee)

1. Family Files: *contributed information*
2. Family Histories: *published & unpublished works by other researchers*
3. Census Records: *1790-1850, 1870-1880; 1900-1930 originals on microfilm*
4. Church Records
5. Church Histories
6. Cemetery Records
7. Marriage Records: *on microfilm 1792-1802, 1885-1968*
8. Genealogy Newsletters: *LaurelMessenger (H&GSSC quarterly newsletter), other societies in & out of county*
9. County Histories: *Somerset County & various counties in PA & out of state.*
10. Immigration & Naturalization Record
11. Birth Records: *on microfilm 1893-1908*
12. Death Records: *on microfilm 1852-1853, 1893-1908*
13. Obituaries
14. Estate Records
15. Land Records (Survey, Warrants & Deeds)
16. Tax Records: *1798 Direct Tax on microfilm 1796-1879*
17. Maps: *18thc. Harman Husband's Walking Map; 1760s-1810s Township Surveys & Warrants; 1876 Beer's Atlas; Bird's eye View of selected towns, & Platt book*

\*\* The Historical and Genealogical Society of Somerset County offers the services of professional staff and trained volunteers to conduct a thorough search of all resources at the Somerset historical Center Genealogical Library.